



Human Resources Generalist EMEA m/w/d

Vantage Leuna GmbH is a leading global company specializing in the production of surfactants and chlorinated paraffins. Surfactants can be found in a large number of everyday products - such as in cosmetics, detergents and cleaning agents as well as in industrial applications.

We are looking for a committed person to support the human resources processes at the Leuna location and at our other locations in the EMEA region

Human Resources Generalist EMEA m/w/d

The place of work is Leuna in the Halle/Leipzig area. This position reports directly to the Human Resources Business Partner for the EMEA region.

These are your responsibilities as Human Resources Generalist EMEA:

- Support of all HR processes at the Leuna location and at our other locations in the EMEA region
- Providing advice to executives and employees in all facets of personnel management as well as in all personnel matters and labor law issues, including the related administration
- Participation in the execution of global HR programs and projects to ensure efficient and effective human resource management, increase business results and optimize employee engagement
- Support of the core global HR processes in the employment lifecycle (including recruiting, selection, onboarding, contract management, management of HR metrics, performance appraisal, compensation, management development, individual development, as well as incentive, bonus and compensation systems)
- Support of the human resources business partner in the needs analysis, design and implementation of strategic personnel development initiatives - with a targeted view of talent, talent development and succession planning, development of a learning culture including training design and implementation
- Recruiting and onboarding of the best suitable talent
- Support to the management team in regard to planning and conducting interviews with the respective follow-up actions
- Ensuring accurate and timely personnel administration in compliance with all labor law aspects
- Partnership-based cooperation with our work council in accordance with the established Rules of Engagement

What you bring with you as a human resources generalist:

- Commercial education and additional training with a focus on personnel management
- Generalistic approach to HR with a broad and extensive background of experience
- Solid experience in all aspects of personnel administration
- Strong hands-on mentality



- High level of empathy and emotional intelligence
- Good judgment and demeanor
- Structured and goal-oriented way of working in combination with a high degree of personal accountability and sense of ownership
- High level of adaptability and willingness to learn
- Good knowledge of labor and social security law
- Very good knowledge of English and Spanish
- Confident handling of MS Office programs

Please send your detailed application as a compact PDF document and as an e-mail attachment to Bewerbung.DE@vantagegrp.com

We look forward to meeting you.

Vantage Leuna GmbH complies with all data protection regulations. By submitting your application, you authorize us to use your documents internally (inside and outside the EU) as part of our application process.